

Kent, Surrey & Sussex School of Intensive Care Medicine (KSSICM) Welcome Letter [v.3]

Congratulations on your recent appointment to the KSS Intensive Care Medicine Training Programme, starting August 2026. We are delighted that you are joining our programme.

ICM NEW STARTER PLACEMENT ALLOCATION FORM - AUG 2026

[KSS ICM Resident Doctors ONLY- Local Process for Allocations]

Please complete the [KSS ICM Placement Allocation Form \(New starters 2026\)](#) and return the completed form (both in word and pdf format) to:

- Dr Alice Myers the KSS ICM TPD alicemyers@nhs.net by **Friday 24 April, 10:00am**.

Once **all** applications for this year's entries have been received, we can then plan individual training placements.

Guidance for completing the form

1. Please complete the details carefully before sending to me and ensure that you provide your preferred email address and mobile number. Any errors will see the form returned and will result in a delay in organising your placements.

SIMULTANEOUS RECRUITMENT – AUG 2026

Notification of Dual Training: Simultaneously recruited resident doctors must advise of their dual training status when filling out regional forms, and please ensure the dual specialty TPD is aware of your successful ICM recruitment status. All new simultaneous dual specialty resident doctors' rotations may be subject to change from previously agreed rotations across both specialties to start from August 2026.

2. Indicate on the form if you are currently undertaking Higher Specialist Training (HST) with a partner specialty and when you started this, in Part 3 of the form. Do not worry if you cannot fill in the NTN box on the form as this will be allocated later in the process.
3. If you are now a dual resident doctor, please inform your current programme TPD about your successful ICM recruitment for August 2026 and let me know who your current Dual Specialty TPD is and their email address. Please also note as a dual resident doctor, you should keep **BOTH** specialty TPDs informed of LTFT status and any special leave plans, OOPs, statutory, parental leave etc.

4. Ensure that you fill in **ALL previous experience** and whether they were full time or a percentage of less than full time as requested on the form – more information is better than less! Break down your core placements, e.g., if you have undertaken 24 months Core Anaesthetics (CAT) with 3 months ICM, put the dates of 21 months Anaesthesia and 3 months ICM. Please do NOT double count posts. If there are gaps between working posts, please state the period of time and reason for employment gap.
5. Regardless of all your previous ICM experience, you will still need to complete a minimum of 3 months of whole-time equivalent Stage 1 General ICM placements. This allows you time to complete all the necessary evidence to reflect your capabilities in ICM and secure stage 1 ICM curriculum sign off.
6. Information relating to special circumstances, geographical requests that are not your home postcode, or any other information relevant to your future ICM placements should be included within the additional information box.

I will sign-off the completed placement allocation form as TPD with your Regional Advisor, we can then start to make provisional plans for your ICM training requirements. **We cannot allocate ANY posts until all placement allocations forms are submitted, so please complete your form ASAP.**

Assigning rotations

Any preferences you have will be based on your ranking at National Recruitment and we will consider your region and residence as much as possible. This has been shown to be the fairest way of allocating posts. Please note that the KSS programme covers Kent, Surrey & Sussex. With the exception of a PICU rotation in Evalina, there are no London training posts within the KSS training programme.

All ICM resident doctors not undertaking dual accreditation with anaesthesia, will be required to spend 6 – 9 months whole time equivalent in Royal Sussex County Hospital (Brighton) during stage 2 ICM training for specialties. If you are in dual training now, then we will match your placements as much as possible with your dual training location, taking into account post availability and your ranking.

FICM (Faculty of Intensive Care Medicine) - Onboarding for the ICM CCT Programme

Please note you will also be required to complete the FICM **Onboarding for the ICM CCT Programme** following allocation to a placement by the TPD/RA.

<https://www.ficm.ac.uk/index.php/trainingexamsintensivistsintraining/onboarding-for-the-icm-cct-programme>

KSS ICM induction day

The KSS ICM programme induction day will be held on **Tuesday 29th September 2026**, which is **mandatory to** attend, unless you are on statutory leave. Further information and a registration link will be shared in due course. You should apply for the appropriate leave asap so that you can attend.

Training Programme Director (TPD)

- Dr. Alice Myers

Regional Advisor (RA)

- Dr. Alastair Lowe

Head of School (HoS)

- Dr. Mark Way – KSS Anaesthetics and Intensive Care Medicine

We look forward to meeting you in September and we will be in contact via email over the next few weeks.

Kind regards,



Dr Alice Myers
TPD for ICM in KSS
KSS School of Intensive Care Medicine

NHS England

Website: www.england.nhs.uk

London PGMDE Website: <https://london.hee.nhs.uk/>

KSS PGMDE Website: <https://kss.hee.nhs.uk/>

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