



England

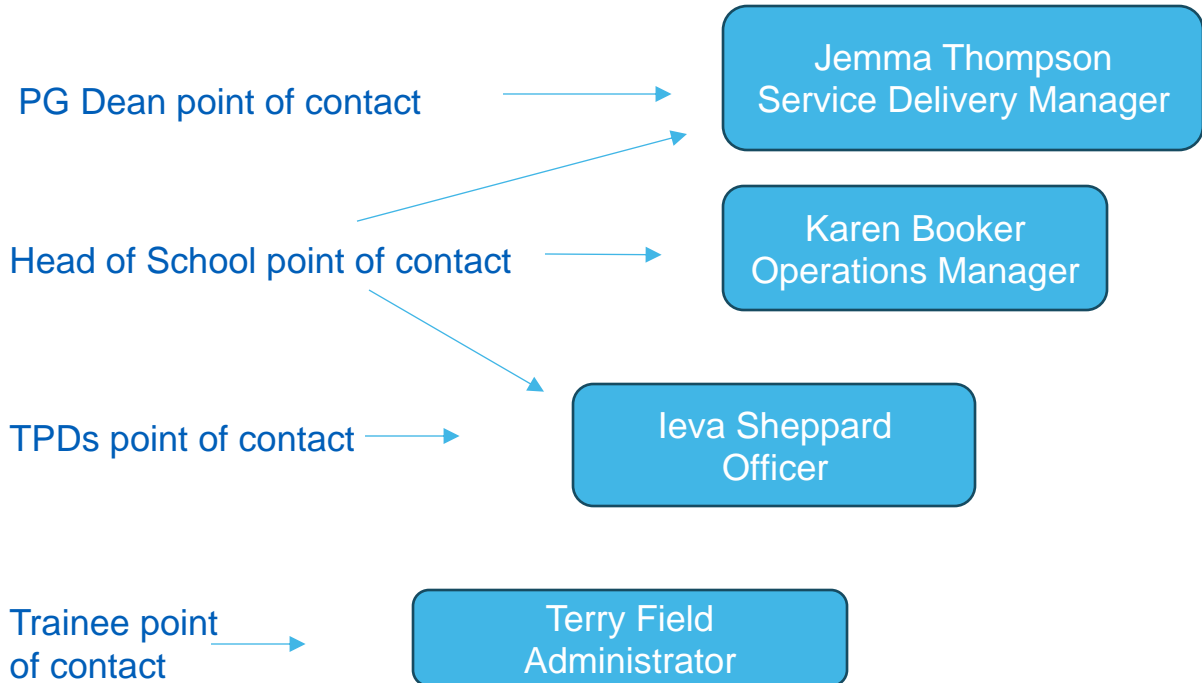
KSS School of Obstetrics and Gynaecology

Introduction to HET

ST1 Induction
11th October 2024

Presented by:
O&G Team

Healthcare Education Team



HET Responsibilities

- Annual Review of Competence Progression (ARCP)
- Inter Deanery Transfer (IDT)
- Less Than Full Time Training (LTFT)
- Maternity/Parental Leave
- Medical Recruitment
- Period of Grace (POG)
- Out of Programme (OOP)
- Regional Training Days (RTDs)
- Revalidation
- Rotations
- Sub-Specialty recruitment and training
- Trainees Requiring Additional Support

HET Systems

- PGMDE support Portal (PSP)

<https://lasepgmdesupport.hee.nhs.uk/support/home>

- Do Not Respond (DNR) Mailbox

england.donotrespondworkforce.lase@.net

- Event Management System (EMS)

- KSS PGMDE Website:

<https://kss.hee.nhs.uk/>

Contacting HET – PGMDE Support Portal (PSP)

<https://lasepgmdesupport.hee.nhs.uk/support/home>

- The main way trainees and trusts communicate with HET with enquiries.
- Platform for general and specialty-specific information (FAQs)
- Links to all trainee forms can be found here
- We contact individual trainees via PSP
- All trainee communications need to be sent via PSP
- For urgent queries, team can be contacted via phone number 0207 866 3237

PSP - Homepage

PGMDE Support Portal

Tickets



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Inter-Deanery Transfer [IDT]

Inter-Deanery Transfer window is now closed



Less Than Full Time [LTFT]

Less Than Full Time applications are now being accepted



Out of Programme [OOP]

Out of Programme applications are now being accepted



Study Leave

Study Leave applications are now being accepted



Submit a Trainee enquiry form

Provide your query by filling in the support ticket form



Submit a Trust enquiry form

Provide your query by filling in the support ticket form



Submit a Applicant enquiry form

Provide your query by filling in the support ticket form



PSP User Guide

You can find an overview of how to use PSP here

Do Not Respond (DNR) Mailbox

What is it?: An Outlook mailbox used for sending bulk emails, such ARCP dates, OOP deadlines, newsletters and information on regional teachings etc.

- Please ensure that you update us if you change your email address
- Check junk/spam mailbox if you expect a letter but have not received it
- Please use PSP for your response if any queries
- Please remember to add this email address as safe sender if necessary: **england.donotrespondworkforce.lase@.net**

Event Management System (EMS)

What is it?

On-line booking for Events/ Regional Teaching days (RTDs)



HEE London and South East PGMDE Events Booking Portal

(KSS, O&G, RTD, 2023) Early Pregnancy
and Gynae Scanning Study Day, ST4-7,
20/10/2023 Face to Face

20 Oct 2023 09:00 - 17:00

4
AVAILABLE

8%
CAPACITY LEFT

Venue: Frimley Park Hospital, Portsmouth Road, Frimley, Camberley, GU16 7UJ

Registration options:

[Delegates registration](#)

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EMS

Once you have booked onto an event you should receive:

- Email reminders for the event
- On-line feedback survey
- A certificate of attendance for the event

NB: these are from an online system, so may go into your junk mailbox

PGMDE Website

<https://kss.hee.nhs.uk/>

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Health Education England South East

working across Kent, Surrey and Sussex

Welcome to the Kent, Surrey, and Sussex website for health and care learning and postgraduate medical and dental education. This website will provide you with an overview about our training and introduces some of the key people working across the south east. This website is a work in progress. We welcome any feedback and suggestions for ways in which we can make the website more useful and informative for our users.

At HEE we are working to support the delivery of excellent healthcare and health improvement to the patients and public of England by ensuring that the workforce of today and tomorrow has the right numbers, skills, values and behaviours, at the right time and in the right place.

Professor Graeme Dewhurst, South East Postgraduate Dean

Useful links

PGMDE KSS Website <https://kss.hee.nhs.uk/>

PGMDE Support Portal [Support : PGMDE Support Portal \(hee.nhs.uk\)](#)

TIS Self service [Support for Doctors in Training - Trainee Information System Support \(hee.nhs.uk\)](#)

Professional Support Unit (PSU) [Professional Development | London \(hee.nhs.uk\)](#)

Gold Guide [Gold Guide - 10th Edition - Conference Of Postgraduate Medical Deans \(copmed.org.uk\)](#)

RCOG website [Home | RCOG](#)

Thank You



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