

INTRODUCTION OF WARD ROUND PROFORMA TO IMPROVE THE QUALITY OF DOCUMENTATION IN HAEMATOLOGY

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1. BACKGROUND

Effective ward-round documentation is crucial for:



Emerging evidence indicates that **proformas** offer a structured and systematic approach; therefore, promoting adherence to care.

2. METHODS

a) Creating a Proforma

Key components:

- Admission date
Reason of admission
- Medication details
VTE prophylaxis
Antimicrobials
- Haematologic diagnosis details
Treatment specifics
- Vital signs
Examination findings
- Issues during admission
- Plan
Escalation strategy
ReSPECT Form

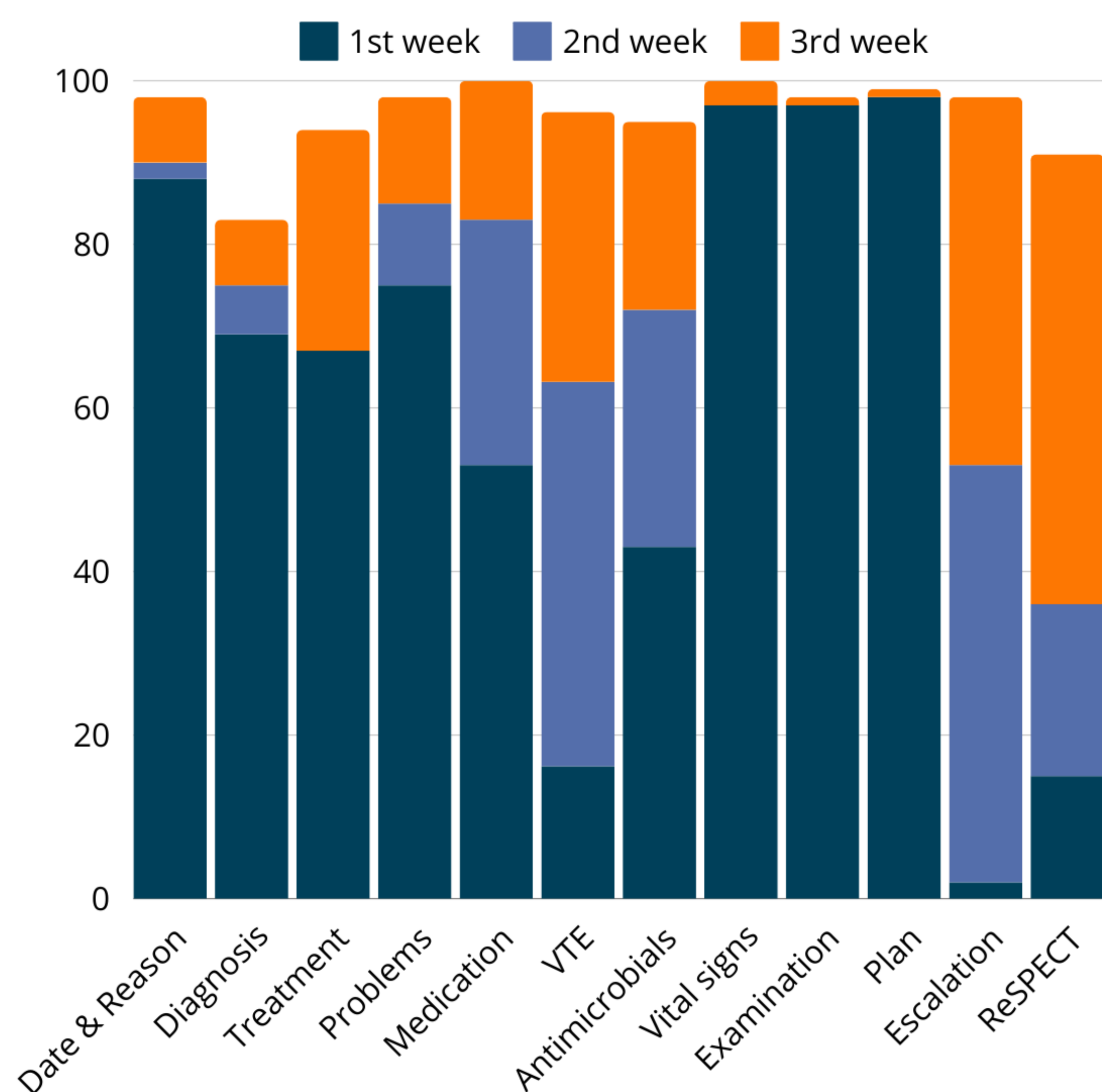
b) Assess ward-round documentation

Based on the key components, we assessed the quality of every ward round documentation for a week. We divided our study into three stages:

- b.1) Before introduction to the proforma
- b.2) Using the proforma only in consultant-led ward rounds days (Mondays and Thursdays)
- b.3) Using the proforma every day

3. RESULTS

A total of 196 patients in 3 weeks.



4. CONCLUSIONS

Increase adherence in all domains. Significant improvement in documenting escalation plans and medication details, contributing to more efficient ward rounds. Therefore, the continued use of the proforma was encouraged.

5. BIBLIOGRAPHY

