

KSS Trainee Engagement Forum Minutes

19th May 2022, 12.30pm – 1.30pm

Chair: Charlotte Wyeth (CWy)

Dean: Graeme Dewhurst (GD)

Notetaker: Charlotte Porter – Business Management Support Officer (CP)

Attendees from Trainees:

Nour Abuaela, Sophia Awan, Heba, Lok, Calvin, Michael Lo Jianhui , Nikita Meyangbo, Huaping Sun, Bahar Al-Ramadhani, Usha Rai, Shristi Shrestha, Hadi Hassanzadeh, Oghenetega Edokpolor, Gursimran Bharaj, Fiona Lourenco, Nabila Yasmin, Imen, Shanouda Martin, Idiahi Emmanuel, Shimaa Hussein, Kelly Hugh, Ali, Ayatalla Gabre, Gary Smith, Jason Suresh, Aishwarya Gnanakumar, Mahul Patel, Hussein Hmoud, Hephzibah Issac, Denise Dixon, Alex, Sophie O'Dolan, Annap Chakrapani, Mohlaka Strong , Makenete, Samah Ahmed, Alsonleonel Rodrigues, Fatima Osman, Rabia Firdous, Rabia Firdous, Zaynah Hammad, Taha Mohamed, Zitife, Alaabu Layla, Jayanti, Naidu, Segun, Shivanjali, Shristi, Hnin, Rory McCabe, Kristian Bugeja, Trisha Shetty, Samantha Forner, Rabia Khattak, Yara, Angela, Priyanga, Chiranjit De, Anaclaudia, Christian Ozim, Fereshteh, Suprabha Rai, Francesca Young, himanshu kumar, Ritwik Mungara, Swe Zin Lin, Ranjani, Dhanis Lad, Dr Yukigrg, Elizabeth Faniyan, Areej sultan, BC, Yuki Gurung, Hephzibah Issac, Layla, Sayantan Basu, Surya Selvan, Michael Adofo, Yara, Tamara Common, Freya Miller, Nabila Tariq, Francesca, Claire Carruthers, Oluwafunsho Salami, Maseeh Manzoor, Daylop, Vanishnavi, Komal Rao, Mohamed Basha, Aishy, Femina Punnappala, Loren Moller, Olakite Bolaji (105 trainees)

Attendees from KSS:

Graeme Dewhurst (GD), Sarah Rafferty (SR), Jon Nodding (JN), Chris Warwick (CW), Vikkia Bates (VB), Fiona O'Sullivan (FoS)

Items

12:30-13:00 Trainees only

The key points noted were:

- CWy introduced herself to the forum and explained the purpose of this forum to the new attendees. Also advised that meeting dates and meeting joining links were published on the KSS website along with minutes of previous meetings and other documents (i.e. ToR).
<https://kss.hee.nhs.uk/resources-information/trainee-engagement-forum>

The following points were discussed/ questions raised:

- Trainees wanted to know where they will be placed. CWy explained the placement process, preference process, future planning. CWy confirmed that no one knows yet and typically trainees normally find out in June.

- Deanery contact- CWy advised about the KSS and London Deanery portal, discussions held around the portal issues, lack of communication.
- Future rotation placements. Informative discussions held placement locations, preferences, subspecialty rotation locations.
- LTFT trainees starting in the summer in GP haven't received comms/ trac job offers.
- Lack of documents confirming employment needed for logistics. CWy recommend that once you know which trust your going to, ask the trust for a letter confirming employment.
- Trainees enquired about LTFT- CW recommend going through the Portal to request this and start the process. If you know what trust your going to recommended contacting the medical education manager and HOS for your speciality.
- GP trainee enquired about her placement after maternity leave as deferred for maternity leave
- Rota arrangements, CWy suggested emailing the medical education manager in the trust
- Swapping a rotation with another trainee if they agree to it- CWy recommended discussing this with HOS.
- LTFT arrangements – changing after you have put in request
- Placements lengths
- Supervision periods before starting- this information will be confirmed once you have been allocated in a trust.
- Pre employment checks and ID number- Confirmed these are on the payslips.

13:00 Deanery

Deanery team joined the meeting at 1pm. CWy lead the questions that were asked in the first 30 minutes and the deanery team answered accordingly:

- Filling in paperwork for new starters- trainee has been asked for staff ID number. [Deanery team recommend leaving this blank and write new starter.](#)
- Foundation shadowing, haven't been notified of the shadowing period and details. [Deanery team confirmed for trainee to contact the MEM.](#)
- LTFT percent change after submitting application- [Deanery confirmed need to go through the portal. **Deanery- written response from HET team.**](#)
- LTFT GP haven't been notified of placements after the first 4 months. [CW confirmed they will stay in the same trust and recommended the trainee contacts the trust/ MEM.](#)
- Swapping rotation with fellow trainee- [GW confirmed rotations complicated and not as easy as it seems, would need to go through the portal.](#)
- Trainee deferred placement and hasn't heard back on where they will be starting post maternity leave. [CW confirmed that trainees are allocated to an acute trust, recommended trainee contacts the trust and reiterated that the GP programme is completely full. Also recommended trainee confirms with the trust her maternity plans.](#)
- Trac offer emails not received but have received offers from KSS trusts does it matter- [Deanery team confirmed it's a varying time process in different trusts.](#)
- Who can surgical trainees email to discuss specific surgical rotations. [GD advised its carefully planned out, recommended contacting the TPD for the programme. Discussions will be had from the TPD at induction surrounding the programme and curriculum.](#)
- Future planning, emailing regarding Annual leave in advance. [Deanery team confirmed contacting the trust they are going to.](#)
- Changing a foundation rotation- [Deanery recommend going through the Foundation school and emailing \[ksspgme.se@hee.nhs.uk\]\(mailto:ksspgme.se@hee.nhs.uk\).](#)

- Rotation details- when will trainees get the rotation. Deanery team recommended asking programme director when they will hear. Also gave guidance on the transfer process.
- COS and delays with Visa- HEE gave reassurance that HEE support trainees Visa. Lots of information is on the portal surrounding COS and Visas and to contact your specialty school.

Chris Warwick reassured the new trainees that these queries do become clearer when they start on the programme and at induction.

GMC trainee survey has just finished, 82% of KSS trainees have fed back. We are just awaiting the results so we can act on anything raised.

GD informed the forum of the exciting times ahead with lots of expansion in the KSS region occurring. 400 more Foundation trainees joining us over the next 3 years. More and more trainees joining KSS across all specialties and levels.

Next meeting: 22nd June 12:30-13:30