

# KSS Trainee Engagement Forum Minutes

Wednesday, 23 February 2022, 12.30pm – 1.30pm

Chair: Charlotte Wyeth (CWy)

Dean: Graeme Dewhurst (GD)

Deputy Dean: Chris Warwick (CWa)

Notetaker: Vanessa Davis - Regional Foundation Programme Manager SE (VD)

*Attendees from Trainees:* Priya Sarnobat, Sophie McBrien (SMB)

*Attendees from KSS:* Graeme Dewhurst (GD), Chris Warwick (CWa), Liz Fidler (LF), Sarah Rafferty (SR), Vanessa Davis (VD)

Items	Actions
<p><b>12:30-13:00 Trainees only</b></p> <p>The key points noted were:</p> <ul style="list-style-type: none"> <li>• CWy introduced herself to the forum.</li> <li>• CWy advised that there may be poor trainee attendance today, as there was confusion around the meeting date. The notification CWy sent to trainees may have been different to the actual meeting invite link sent out by HEE.</li> <li>• CWy explained the purpose of this forum to SMB, as a first-time attendee. Also advised that meeting dates and meeting joining links were published on the KSS website along with minutes of previous meetings and other documents (i.e. ToR). <a href="https://kss.hee.nhs.uk/resources-information/trainee-engagement-forum/">https://kss.hee.nhs.uk/resources-information/trainee-engagement-forum/</a></li> <li>• CWy reported that recurring themes from previous meetings were RTDs, use of the portal, study leave and lieu days.</li> <li>• SMB confirmed no email comms regarding the meeting received but meeting was in her diary. Also advised that she was the psychiatry rep for Sussex but had also started to receive invites for psych events in Kent.</li> <li>• SMB informed forum that there had recently been changes to psychiatry TPDs.</li> <li>• CWy discussed lack of engagement to forum and lack of admin support. Discussed contacting KSS MEMs now she had received a list of names and contact details to try to ensure meeting reminders were sent at trust level – to take into HEE part of meeting.</li> <li>• Trainees left the meeting due to poor attendance leaving CWy to report to HEE.</li> </ul>	

**13:00 Deanery joined:**

Deanery team joined the meeting at 1pm.

- CWy reported evident lack of trainee attendance and engagement and GD lead a discussion on current processes and how to establish more robust admin support from HEE going forward and how to engage trainee attendance and participation.
- CW commented that although there was an admin element to this issue, the forum was supposed to be established with engagement from trainee reps and this had clearly not happened despite being in existence for a year.
- CWy said it was difficult to contact the reps herself due to confidentiality issues, which CW believed was possible to work around.
- GD said that HEE support was required from HoS, so it was decided that this issue would be added as an agenda item to the upcoming KSS Ops Group meeting (OGM).
- Prior to the meeting, an email would be sent to all HoS to request the names and contact emails for relevant trainee reps.
- GD suggested that this required dedicated senior leadership and would be discussed at OGM.
- LF also suggested as an incentive to attend, trainees should be made aware of career development opportunities being discussed at this forum.
- CW also suggested that the expectations for at least one rep from each specialty attend should be added to the ToR.
- GD stated that CWy would be updated following the OGM.
- The meeting was closed.

CP

VD

No AOB.

**Next meeting:** Wednesday 23 March 2022