

# KSS Trainee Engagement Forum *Health Education England*

## Minutes

Thursday, 19<sup>th</sup> August 2021, 12.30pm – 1.30pm

**Chair:** Charlotte Wyeth

**Dean:** Graeme Dewhurst

Item no.	Items	Actions
1	<p><b>Key points:</b></p> <p>Trainees only</p> <ul style="list-style-type: none"> <li>• Charlotte apologised for being late to meeting as theatre list overran.</li> <li>• Discussed purpose of meeting – TOR and minutes will be added to KSS website for trainees to access.</li> <li>• Charlotte asked for members to volunteer to be on the TEF committee.</li> <li>• Trainees requested that a reminder be sent for the meeting closer to the date of the meeting as we receive many emails.</li> <li>• Need to advertise more widely as people still aren't aware of the meeting and its purpose.</li> <li>• Discussed SPA time in rotas - A&amp;E and ITU trainees seem to be getting good amounts of this. There is no contractual requirement for it other than for FY doctors.</li> <li>• Concerns raised with regards to late notifications for placement rotations. Advised to raise with TPD. Deanery working to reduce commute distances and travel. Aiming to keep within county unless move specifically requested. Suggested emailing Sophie (Sophie.Wienand-Barnett@hee.nhs.uk) who is working with HEE on improving placement travel across the UK.</li> </ul> <p>Deanery joined:</p> <ul style="list-style-type: none"> <li>• Deanery team joined the meeting at 1pm.</li> <li>• Charlotte stated this is not a forum to bypass the usual appropriate route to raise concerns.</li> <li>• Trainees not clear how to get involved in the forum. Reminders to be sent out via HET team.</li> <li>• Trainees unsure of entitlement for SDT time; some get admin time within rota, others don't. GD responded there is an aspiration to increase protected time to deal with e portfolio and assessments.</li> <li>• New trainee pack with full explanation is due to be circulated via a bulletin shortly.</li> <li>• Frustrations accessing training budget and having to justify what it's being spent on. GD responded there is limited funding and this should be discussed further with TPD or HoS to come to an agreement.</li> <li>• Reducing travel was raised. Deanery not aware of any specialty where a requirement to travel vast distances and it is attempted to avoid excessive travelling. It's good practice for trainees to stay in the same placement for 2 years where possible.</li> <li>• Plea from Charlotte for additional committee members to assist running the forum.</li> </ul>	