

Trainee Checklist for Annual Review of Competence Progression CAMHS ST4-ST6

- A current Form R and Self-Declaration <https://healtheducationyh.onlinesurveys.ac.uk/london-and-kss-form-r-and-supplementary-information-2>
- A current Educational Supervisors Report
- A current Clinical Supervisors Report
- An up to date CCT calculator – this can be found on the Royal College of Psychiatry’s Website <https://www.rcpsych.ac.uk/training/your-training/training-resources/when-do-i-complete-my-training>
- An up-to-date CV
- At least 12 WPBAs, or pro rata if you are a Less Than Full Time trainee or have been on extended leave. Your ARCP structured report informs you of the minimum requirement, but please ensure you provide at least 12, with any other recommended WPBAs. Please also note at least 75% of your WPBAs should be with a consultant
- If you are an Academic Trainee, you will need to provide an Academic Supervisors Report, an agreed Personal Development Plan and records of research meeting notes in place of the ES report
- If you are currently on OOP, you will need to fill out an [OOP update form](#) in place of the ES report.
- A summary of any research undertaken since the last ARCP
- A summary of any audit projects undertaken since the last ARCP
- Evidence of any publications since the last ARCP
- Letter of thanks or commendations
- Evidence of any formal complaints
- Evidence of any grievances

It is anticipated that a trainee will have a minimum of 12 WPBAs per year, to include one round of Mini-PAT, at least two ACEs, two mini ACE, one JCP, several CBDs. Trainees will undertake at least two audits over three years.

Further information can be found in the curriculum: https://www.rcpsych.ac.uk/docs/default-source/training/curricula-and-guidance/child_and_adolescent_curriculum_march_2019.pdf?sfvrsn=addba673_6