

Circulation of the Bulletin includes: Programme Directors,  
GP Trainers, and GP Practice Managers, SEAT Trust Reps,  
Medical Education Managers and GP Faculty Administrators  
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<http://kssdeanery.ac.uk/gp-bulletins-newsletters>



Health Education England

Working across Kent, Surrey & Sussex

## GP Specialty Training Bulletin 105 (3 Mar 2016)

@HEKSSGP: We are now on Twitter. Follow us for the latest updates on recruitment, training and CPD.



### **GP FACULTY ADMINISTRATORS – PLEASE FORWARD THE BULLETIN TO ALL TRAINEES ON YOUR SCHEME**

**Section A – Information for GP Trainees**

**Section B – Information for Faculty (Programme Directors / GP Trainers)**

**Section C – General Information**

**Section D – Conference/events/courses**

**[Section A – Information for GP Trainees](#)**

**[REMINDER – HEE KSS GP School has moved - please use new postal address:](#)**

Health Education England working across Kent Surrey Sussex  
Stewart House, 32 Russell Square, London. WC1B 5DN

**[GP ST1/2 teaching](#)**

Following on from the GP trainee survey organized by the GP Specialty Trainee Rep Committee over the last year, it has been possible to clarify the GP-specific training which should be on offer to GP trainees across HEE KSS during their first two years in programme:

- GP ST1/2 training attendance is MANDATORY
- It should be considered protected time
- A total amount of training equivalent to 1 hour per week should be provided
- This may be delivered in less frequent, longer sessions, depending on local arrangements
- Attendance should be monitored locally, and any issues with this teaching should be raised via the existing LFG/LAB process in the first instance, before being raised then with the GP School
- Study leave will only be required for sessions which exceed 2 hours, and provided it is requested in line with trust policy, will not be withheld
- This is in addition to any departmental teaching, which should continue as before

This guidance has been agreed with the HEE KSS-wide CTAG (Clinical Tutors Advisory Group), which includes representation from all acute and psychiatric trusts. We are most grateful for their support in confirming this vital educational time for GP trainees.

**[NATIONAL GMC TRAINING SURVEY – information and timelines for trainees](#)**

**Advanced notification**

The GMC and HEE across Kent Surrey and Sussex are preparing for the National Training Survey that will

again take place in 2016.

The survey census date will be **22<sup>nd</sup> MARCH 2016** and **must** be completed by all trainees who are in post on that date – responses relating to their post on that date. This is your chance to influence training in the future – do not miss that chance.

The survey will be open from 22<sup>nd</sup> March – 4<sup>th</sup> May 2016. Any trainees that are Out Of Programme (OOP) on the census date are not expected to complete the survey.

**THE GP SCHOOL WOULD LIKE TO REMIND ALL TRAINEES THAT UNDERTAKING THIS SURVEY IS A PROFESSIONAL RESPONSIBILITY** and GP Trainers and Programme Directors are asked to encourage all GPStRs to complete the survey. HEE KSS has previously achieved 100% completion.

### [Enhanced ST3 programme](#)

A few places remain available for the excellent Enhanced ST3 programme due to commence in May 2016, and a **detailed curriculum document** regarding how this opportunity will itself be enhanced this year, available here: <http://kssdeanery.ac.uk/gp-enhanced-st3>

If you're thinking about being a leader for change in the NHS of the future, this opportunity is not to be missed. This year's enhanced scheme is going to be really, *really* good.

### [Safeguarding training requirements](#)

GP trainees are reminded that they are required to demonstrate **annual** evidence of child safeguarding training in their e-portfolio. In ST1/2 level 2 training is sufficient, although the expectation would be that if they have been in GP or Paediatrics level 3 would be expected. It is particularly important in the ST3 year, when level 3 training **must** be demonstrated. This should be clearly marked as an e-portfolio entry, including reflection on learning, and should be confirmed by the ES in their final review.

### [RCGP Junior International Committee](#)

The Junior International Committee (JIC) is subgroup of the RCGP International Programme Board and is made up UK GP trainees and first 5's interested in International Health. We aspire to involve junior doctors in global health related academic and educational activities, and to develop long-term global partnerships to support primary healthcare systems.

We have many opportunities for young GPs to be involved with global health in the UK and further afield. These include:

- Participating on a Hippokrates exchange to a European family medicine practice, Japan exchange
- Volunteering in the UK and abroad (International database, Medecins du monde, Medical Justice)
- Taking an 'Out of Programme Experience' (OOPE), GP ST4 in Global Health
- RCGP volunteering placement with Bwindi Hospital in Uganda
- Attend JIC talks and workshops at RCGP and WONCA conferences
- Co-ordinating international primary care research.

We are also keen to organise educational sessions around primary care in International health settings.

If you need more information please get in touch:

Email: [imagegroupjic@gmail.com](mailto:imagegroupjic@gmail.com), [chair@rcgp.org.uk](mailto:chair@rcgp.org.uk)

Googlegroup: <https://groups.google.com/forum/#!forum/junior-rcgp-international-committee>

Facebook: <https://www.facebook.com/groups/283366895074748/>

Twitter: [jic@rcgpjic](https://twitter.com/jic@rcgpjic)

### [RCGP Essential Knowledge Update & Challenge](#)

Essential Knowledge Challenge (EKC) 16 is now available here: [www.elearning.rcgp.org.uk/](http://www.elearning.rcgp.org.uk/)

A really useful way to prepare for exams or update your clinical knowledge.

(Available free to all RCGP members, fellows, AITs and Associates; subscription required for all others)

## GPST3s – reminder to submit study leave claims

The end of the financial year is approaching. If you have not submitted claims for courses attended please submit them now.

## Responding to safety concerns

HEE website have produced a new education and training film responding to safety concerns. This new film follows on from the raising concerns film that was previously released by HEE. It is helpful as it shows the investigation of the issues raised in the previous film and how managers should deal with the concerns. This will be of interest to anyone working in the NHS.

Link to the news item here:

<http://www.hee.nhs.uk/news-events/news/new-film-helps-nhs-managers-respond-safety-concerns>

Link to the films on the HEE website

<http://www.hee.nhs.uk/our-work/hospitals-primary-community-care/learning-be-safer/raising-responding-concerns>

## Voluntary survey – CSA preparation resources

*Dear GP/GP trainee colleague,*

*We are a group of ST2s trying to help trainees improve their revision for the RCGP CSA exam. Would you please complete a 1 minute survey for us please to help us hopefully help all GP trainees in the UK.*

*We promise we will share the findings of this project with you and are happy to return the favour of survey completion for your deanery in the future.*

The survey can be found at <https://www.surveymonkey.co.uk/r/CSAprep>

Thank you so much for you time and efforts. Please contact [chris.targett@nhs.net](mailto:chris.targett@nhs.net) if you have any questions or concerns.

*Dr Chris Targett GPST2 on behalf of Kettering GPST2 VTS group*

## ARCP elearning resource

As the period for the majority of ARCP panels approaches, we remind trainees and educators of the e-learning module about ARCP panels, which can be accessed here:

[http://www.etft.co.uk/index.php?option=com\\_content&view=article&id=159:arcp-specialty&catid=35:coursesmodules&Itemid=198](http://www.etft.co.uk/index.php?option=com_content&view=article&id=159:arcp-specialty&catid=35:coursesmodules&Itemid=198)

## Section B – Information for Faculty (Programme Directors / GP Trainers)

### ANNUAL GP CONFERENCE: EVENT CANCELLED

**Regrettably the Annual GP Conference** due to be held on **Thursday 10<sup>th</sup> March 2016** at the **Holiday Inn Hotel, Gatwick** has been cancelled. We're really sorry for the inconvenience this will cause to those who were intending to attend. We have sent notifications to all those who had signed up, but if you were yet to register, we will attempt to reschedule the event in the future – watch this space.

**Our Review Report for 2015 has been produced and is available on the web site:**

<http://www.gpkss.ac.uk/about-gp-dept>

### ARCP planning changes

Dr Susan Bodgener is relinquishing her role as Associate Dean for Curriculum and Assessment as of 1<sup>st</sup> March 2016, having been responsible for this vital area of the GP School activity since its inception. We are enormously indebted to Susan for her incredible leadership as the MRCGP has developed, and she will

continue to lead this work on the national stage in her role as National Lead for Work-place Based Assessment at the RCGP. Susan will continue to work with us delivering workshops and training for trainees, particularly those who are struggling to progress.

Moving forwards, and as our processes align more with our neighbouring areas in London, David Buckle will remain the key contact for advice regarding ARCPs, supported by the Head of School, Dr Chris Warwick.

### Notification of extended trainer leave

GP trainers are reminded that any period of leave exceeding two weeks should be notified to their Patch Associate Dean and the GP department, detailing proposed arrangements for provision of both educational and clinical supervision during their period of leave. Please discuss any such periods with your PAD.

### GMC TRAINER SURVEY – information and timelines

Trainers will be familiar with the Annual National Trainee survey. This year the GMC will be surveying doctors **that hold a recognized trainer role on 22<sup>nd</sup> March 2016** (this will include those approved as GP clinical supervisors and GP educational supervisors (trainers)). HEE are required to provide the GMC with details of approved supervisors.

This is your chance to feedback on your role in education, and we would ask that all GP Educators find the time to complete this important work.

Please look out for the email from the GMC inviting you to take part in this survey. Whilst we very much appreciate how busy everyone is, we are hopeful that all GP Educators will emulate their trainees, and complete this survey. It's your chance to shape the future.

### Flyers for GP training in HEE KSS

Programme Directors might like to use the flyers we have produced about GP training in KSS at any events they have planned to encourage applicants for GP training, particularly from Foundation Doctors. The flyers can be accessed here:

<http://kssdeanery.ac.uk/sites/kssdeanery/files/KSS%20GP%20Information%20Flyer.pdf>

[http://kssdeanery.ac.uk/sites/kssdeanery/files/KSS%20GP%20Programme%20Area%20Flyer%20\(Foundation\).pdf](http://kssdeanery.ac.uk/sites/kssdeanery/files/KSS%20GP%20Programme%20Area%20Flyer%20(Foundation).pdf)

### HEE 'Nothing general about general practice' campaign – get involved

HEE are keen to share the good news about what life as a GP can be all about, and are looking for experienced GPs who are willing to share some of their details on social media, highlighting the opportunities and unique experiences people have enjoyed during their careers. If you are passionate about being a GP you might want to submit your story to share with potential GPs of the future. A form for completion to volunteer for this is available here:

<http://kssdeanery.ac.uk/sites/kssdeanery/files/GP%20Life%20Stories%20%28Mar%2016%29.docx>

### Surrey Physician Associates Programme

*As I hope you are aware HEE KSS is supporting a number of initiatives to support the development of the primary care workforce and we are working with the 4 Universities to develop a Diploma programme for Physician Associates. This is a new workforce that draws from bio-science graduates and will be trained to work in primary care. The Surrey University programme will have a one day per week GP placement in Year 1 and a block of 4-5 weeks in Year 2. To support this I need your help!*

*There have been a number of local events promoted through Patch Associate GP Deans and Programme Directors with members of the PA Programme Board Team attending trainer groups and another one is being hosted on **9<sup>th</sup> March 2016** at University of Surrey. (This is in addition to a local event for GP Trainers in Guildford earlier on the same day).*

*If you wish to learn more about the programme and how PAs can work in Primary Care please attend. We will shortly be inviting practices to register a formal interest in the scheme*

Regards and Thank You in anticipation  
Prof Hilary Diack, Head of Primary & Community Care Education, HEE KSS

### Spam emails

We are aware of a recent increase in 'spam' emails which appear to have been sent to HEKSS mailing lists. HEE policy is that such distribution groups should be publically available. Hence we would advise all our contacts to apply the usual safety approach of not opening any attachment on an email which comes from an uncertain source, please. Just delete the suspect email to protect your own software and hardware.

### MRCGP AKT AND EKC Item writing opportunities

Dear Colleague

The MRCGP Applied Knowledge Test core group is seeking to recruit new members to write questions for both the AKT and the RCGP's Essential Knowledge Challenge (EKC). Until now, item writers have been recruited from within the RCGP's panel of examiners but we would like to invite applications from the UK-wide educational community to ensure that, as far as possible, there is representation from across the country.

I would be most grateful if you could arrange for the attached documents (the role description for item writers, an application form and an item writing guide) to be circulated to all GP Educators within your LETB/Deanery.

Best wishes

Dr Pauline Foreman

Chief Examiner, MRCGP

Forms and further information available here:

[http://kssdeanery.ac.uk/sites/kssdeanery/files/AKT%20Question%20Writing%20Guide%20\(Nov%202015\).doc](http://kssdeanery.ac.uk/sites/kssdeanery/files/AKT%20Question%20Writing%20Guide%20(Nov%202015).doc)

[http://kssdeanery.ac.uk/sites/kssdeanery/files/Application%20to%20Join%20AKT%20\(Mar%202016\).doc](http://kssdeanery.ac.uk/sites/kssdeanery/files/Application%20to%20Join%20AKT%20(Mar%202016).doc)

<http://kssdeanery.ac.uk/sites/kssdeanery/files/MRCGP%20AKT%20Recruitment%20Application%20Form.doc>

### Programme Director Appointments / Vacancies

Area	Sessions	Appointment
Medway	2 sessions	To be advertised

#### New Appointments

Brighton/Mid Sussex (Interim to 31.12.2016)	2 Sessions	Sadhana Brydie (commencing asap)
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### Patch Associate Dean Appointment

#### New Appointments

Patch Associate Dean - West Surrey	4 Sessions	Tariq Hussain (commencing asap)
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### Section C – General Information

#### General Practice 2016 photo challenge

Health Education England (HEE) is responsible for planning and supporting the development of the future workforce. We would like you to help us illustrate general practice - who works in the team, the patients that visit your surgery and the role in the community.

Health Education England is running a photo challenge, open to anyone, who is passionate about or works in primary care. For more information, visit: <https://hee.nhs.uk/our-work/research-learning-innovation/general-practice-2016-photo-challenge>.

#### Physician Associate Course Teaching Fellow

BSMS are still recruiting a Course Teaching Fellow for their forthcoming Physician Associate Programme. This would suit a clinician in the early stages of their educational career. Further information is available here:

<https://www.bsms.ac.uk/about/Working-here/Vacancies.aspx>

Closing date **7<sup>th</sup> March 2016**

## **Section D - Conference/events/courses**

### **Artists' Books and the Medical Humanities Workshop for Medical Professionals**

The programme has been now finalised and anyone interested can express interest through the following link: <http://www.kent.ac.uk/english/research/conferences/Artists'booksworkshop.pdf>

**Dr Stella Bolaki** | Senior Lecturer in American Literature | Internationalisation Officer  
**School of English, University of Kent** | Rutherford College Extension, Canterbury, CT2 7NX

New publication: [Audre Lorde's Transnational Legacies](#), edited with Sabine Broeck.

### **RCGP MRCGP CSA For Trainers Course**

**The Royal College of General Practitioners** is pleased to announce a new date for their **MRCGP CSA For Trainers course**, which will take place on **Monday 11 April 2016, at the RCGP headquarters, 30 Euston Square, London.**

This popular one day course is specifically designed for Trainers to help you to help your registrars get through the MRCGP. You will gain an understanding of the CSA and meet some of the examiners.

The day covers: CSA Introduction; what it involves, helping your registrar prepare, a mock circuit; small groups to observe 4 'dummy' cases in rotation. Facilitated discussion follows; What content your registrar needs to know content including critical reading & essential stats and more.

#### **The course aims to answer the following frequently asked questions:**

What will my registrars go through on the day? What does the new assessment centre look like?

What are the examiners really looking for? What should I be doing to best prepare my trainee?

Who is likely to struggle with the exam, and how can they be helped?

The course will be interactive with plenty of opportunity for discussion, and question and answer sessions. Active participation is encouraged!

[Register your interest here](#)

**If you have any enquiries please contact Yolanda Kibuukamusoke on 0203 188 7658 or [yolanda.kibuukamusoke@rcgp.org.uk](mailto:yolanda.kibuukamusoke@rcgp.org.uk)**

#### **DATES FOR YOUR DIARY:**

**For further details and to book on all these events and more, please access our website:**  
<http://kssdeanery.ac.uk/events/general-practice>

Event	Date	Venue
KSS (Spring) PD Conference	14 April 2016	Village Urban Resort, Maidstone
Surrey (Spring) Trainers Day	20 <sup>th</sup> April 2016	Charis Centre, Crawley

#### **GP Specialty Training e-Bulletin**

**Our aim is to meet your need regarding the sharing of information from HEE. We welcome your input and feedback. Please send any comments regarding this Bulletin, or suggestions for inclusion to Sue**

Smith [ssmith@kss.hee.nhs.uk](mailto:ssmith@kss.hee.nhs.uk)

Sent on behalf of:

Health Education England, working across Kent, Surrey & Sussex (HEKSS), Department of Postgraduate GP Education

Tel: 0207 415 3630 / Fax: 0207 415 3687

Please note that the publicising of courses and events in this bulletin does not imply endorsement by the GP Department of HEKSS.