

*Circulation of the Bulletin has altered following feedback and now includes: Programme Directors, GP Trainers, and GP Practice Managers, Medical Education Managers and GP Faculty Administrators.
This and previous bulletins are on our website:*

Health Education Kent
Surrey and Sussex

<http://kssdeanery.org/gp-bulletins-newsletters>

GP Specialty Training Bulletin 89 (1 May 2014)

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In This Issue:

Section A – Information to share with GP Trainees

(Dear GP Trainer – PLEASE share the content of the bulletin with your trainee)

Annual Review of Competency Progression Panels – it is a GMC requirement that all trainees are reviewed before moving to the next year of training. You need to ensure:

- You have completed the required number of Assessments
- You have completed your Enhanced Form R (Part B) and sent it to the GP School
- You complete your self- assessment
- You have scheduled to meet with your Educational Supervisor ahead of the ARCP panel dates

For Full Time Trainees with an August start:

ST1 and ST2 Trainees must complete all of the above before 20th June 2014

ST3 Trainees need to complete all of the above by 23rd May 2014

There is more detailed guidance on the website at <http://kssdeanery.org/arcp-and-revalidation>

LTFT trainees please obtain a personalised plan from David Buckle on dbuckle@kss.hee.nhs.uk

For most trainees the ARCP happens remotely but you may be required to attend if your portfolio is not complete, your Educational Supervisor Report is unsatisfactory, your Supervisor has requested a Panel Opinion, there are concerns related to revalidation such as a Serious Incident or in ST3 you have not passed the AKT or CSA exam.

ST1/2 panels: **15th, 17th & 18th July**

ST3 panels: **23rd, 24th & 25th June**

DOPS There is specific guidance from the RCGP on who may assess you undertaking a DOPS: Assessors MUST be your named clinical or educational supervisor, a staff grade doctor, an experienced specialty registrar (ST4 or above), a consultant, a nurse practitioner or clinical nurse specialist. Non adherence to this guidance is a significant probity issue.

Enhanced Form R – there is specific guidance on how to complete the Form R (part B)

<http://kssdeanery.org/arcp-and-revalidation>. Formal complaints, Significant Events and Serious Incidents that have been investigated should be recorded. In GP practice this includes Significant Events reviewed by the

Practice. For all of these you should have undertaken a reflection in your ePortfolio and reference the date of this on the Form R. Trainees are only required to complete Part B of the Form R which must be available annually prior to the ARCP.

GMC National Training Survey - The Survey runs from 26th March to 8th May 2014 and Trainees will be contacted by the GMC or go direct to the GMC portal to complete the survey. (Trainees that are out of <http://kssdeanery.org/general-practice/trainees/mrcgp-and-eportfolio> on the census date are not expected to complete the survey). The survey requests feedback specific to the post you are in on 26th March 2014. We would like to remind you that undertaking this survey is a professional responsibility and appreciate your co-operation.

Preparing for Independent Practice – Graduation Event Workshops 23rd July AM Holiday Inn Gatwick

The GP School looks forward to celebrating the achievements of ST3s at the Graduation Event. Please hold the date. As well as celebrating your achievements we hope to share some of the structures and processes that support you in your transition to independent practice and highlight opportunities for personal and professional development in HEKSS.

In the morning we have arranged a series of workshops for ST3 trainees on:

- Preparing for NHS Appraisal
- Interviewing Skills
- Career Options
- Money Matters

The afternoon of 23rd July will include the presentation of certificates, with photo opportunities and prize giving. Trainees are encouraged to apply for the awards – details are available on the web site <http://kssdeanery.org/GPST3-Graduation-2014>

The awards being offered are:

Section 1: Open to ALL GP Trainees 3 awards: Service Improvement through Audit, Improvement of Patient Care through educational Activity and Improvement in Patient Care

Section 2: QIP project from the Enhanced ST3 Cohort

In addition, the GP Dean will make two awards:

Overall highest performance in MRCGP and the Best Improver in the AKT and CSA

The programme and application form will be available on the website very soon. There will be some limitations in availability for the morning programme so please book early to avoid disappointment. You will be notified of the opening of the booking process via the ePortfolio.

Section B – Information for Faculty (Programme Directors / GP Trainers)

Interim Appointments: As you may be aware, Professor Abdol Tavabie the current GP Dean, has been asked to take on the role of Interim Dean Director effective from the 5th May, after the departure of Professor David Black. We wish Abdol and David every success in their new roles. Hilary Diack is continuing in her role as Head of the GP School and will also be taking the role of Interim GP Dean until 31st March 2015.

To support Hilary in this interim period, an Interim Deputy Head of GP School has been appointed and we are delighted to report that Dr Chris Warwick, Associate GP Dean East Surrey has been appointed. Chris will retain his patch Associate role and it is hoped that Chris will start from 1st May and will be in the GP office two days per week.

Feedback to Trainers – As part of the Quality Management of ARCP, the RCGP reviews the ESR and panel decisions for all trainees given an Outcome 3 or 4 and 10% of other trainees. Personalised feedback from those ePortfolios reviewed will now be available for Trainers. Recipients should find this useful evidence to support your portfolio on the scope of your work for NHS appraisal and revalidation.

We would encourage those trainers who receive positive feedback to share how they undertake their ESRs with other Trainers through the Trainer Group.

Standards for Training practices – The RCGP and COGPED have revisited the standards for training and training practices based on the GMC standards contained in the Trainee Doctor (2011). These can be viewed on the website: (RCGP/COGPED Guidance on Standards for GP Specialty Training) <http://kssdeanery.org/gp-trainer-resources>

Programme Director Appointments/ Vacancies

Area	Sessions	Appointment
Chertsey	2	TBC
Guildford	2	Advert Date: 28 April 2014 Closing Date: 16 May 2014 Interview Date: 11 June 2014 NHS Job Ref: 984-HEE929-KSS
East Sussex	1	Advert Date: 10 July 2014 Closing Date: 30 July 2014 Interview Date: 21 August 2014

Section C – General Information

The John Lasserson Award – The RCGP South West Thames Faculty has made an annual award to honour the memory of Dr Lasserson, a former GP Trainer. The award is a cheque for £300 plus a medical text book of choice and a framed certificate. The award is open to current or recently qualified GP Specialty Trainees who have to submit an audit or some similar project undertaken. The closing date is 31 August 2014. For more details visit the RCGP Website.

http://www.rcgp.org.uk/rcgp-near-you/faculties/south-of-england-region/south-west-thames-faculty.aspx?utm_campaign=South_West_Thames&utm_medium=Email&utm_source=CM_RCGP

Or contact the Faculty office (Swthames@rcgp.org.uk). Submissions by 31 August 2014.

Section D - Conference/events/courses

DATES FOR YOUR DIARY:

For further details and to book on all these events and more, please access our website:

kssdeanery.org/events/general-practice

Kent Trainers Day	7 May 2014	Holiday Inn, Ashford North
Kent Practice Managers Meeting	14 May 2014 (am only)	Holiday Inn, Maidstone/Sevenoaks
Surrey Practice Managers Meeting	14 May 2014 (pm only)	Holiday Inn Guildford
Sussex Programme Directors Meeting	5 June 2014	AMEX Stadium, Brighton
Sussex Trainers Day	17 June 2014	AMEX Stadium, Brighton
ARCP ST3	24,25,26 June 2014	TBC
Trainers Summer Workshop	25 – 27 June 2014	Cumberland Lodge
ARCP ST1/2	15, 17 July 2014	TBC

ARCP Broad Based Training	18 July 2014	TBC
GPST3 Graduation Event and Prize Giving	23 July 2014	Holiday Inn Gatwick
KSS PD Conference	3 September 2014	Holiday Inn, Gatwick
AKT Workshop	20 September 2014	TBC
Kent Trainers Day	15 October	Holiday Inn, Maidstone/Sevenoaks
Sussex Trainers Day	15 October	AMEX Stadium, Brighton
Trainers Winter Workshop	26-28 November 2014	Cumberland Lodge

KSS GP Specialty Training e-Bulletin

Our aim is to meet your need regarding the sharing of information from HEKSS. We welcome your input and feedback. Please send any comments regarding this Bulletin, or suggestions for inclusion to Sue Smith ssmith@kss.hee.nhs.uk

Sent on behalf of:

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Please note that the publicising of courses and events in this bulletin does not imply endorsement by the GP Department of HEKSS.

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