

Circulation of the Bulletin includes: GP PDs, GP Clinical & Educational Supervisors, Practice Managers, SEAT Trust Reps, Medical Education Managers/Faculty Admin; [gpsouth.lase@hee.nhs.uk](mailto:gpsouth.lase@hee.nhs.uk)

This and previous bulletins are on our website: <http://kssdeanery.ac.uk/gp-bulletins-newsletters>



Health Education England

Working across Kent, Surrey & Sussex

## GP Specialty Training Bulletin 112 (24 Apr 17)

@HEKSSGP: We are now on Twitter. Follow us for the latest updates on recruitment, training and CPD.



We recommend all readers browse the trainee and faculty sections of the bulletin to ensure they don't miss anything new

**GP FACULTY ADMINISTRATORS – PLEASE FORWARD THE BULLETIN TO ALL TRAINEES ON YOUR SCHEME**

[Section A – Information for GP Trainees](#)

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[Section A – Information for GP Trainees](#)

[Preparation for ARCP panels](#)

All trainees need to start prepare for the Annual Review of Competency Progression panels in June/July.

ESRs for ST3s need to be completed by: **31<sup>st</sup> May 2017**

ST3 panels will take place 20-22 June 2017. Any trainee with an unsatisfactory or panel opinion ESR or missing evidence will be required to attend a face to face panel, so trainees should keep panel dates in mind.

ESRs for ST1/2s need to be completed by: **16<sup>th</sup> June 2017**

ST1/2 panels will take place 10-14 July 2017.

Faculties and trainees need to pay particular attention to the posts documented on the e-portfolio, ensuring that dates are correct and that all placements (including GP and psychiatry) have the **correct location** allocated. Local GP administrators have access to make any adjustments to the posts. This information is often not available when the initial placements are declared, and needs to be updated when the location is known, please. Trainees who have posts with no location need to contact their local GP training administrator to resolve this.

The guidance for ARCP requirements can be found here: <http://www.kssdeanery.ac.uk/arcp-and->

[revalidation](#). Please ensure you have read the latest version of these documents.

All trainees need to complete a form R in advanced of their ARCP panel

Form R weblinks:

ST1 - <https://hekss.onlinesurveys.ac.uk/form-r-for-revalidation-2016-st1-gp-training>

ST2 - <https://hekss.onlinesurveys.ac.uk/form-r-for-revalidation-2016-st2-gp-training>

ST3 - <https://hekss.onlinesurveys.ac.uk/form-r-for-revalidation-2016-st3gp-training>

### **GMC National Trainee Survey 2017**

The GMC NTS will run this year from Tuesday 21<sup>st</sup> March to Wednesday 3<sup>rd</sup> May 2017.

This is your chance to provide feedback on your training programme and the individual placement which **you are working in on 21<sup>st</sup> March 2017**.

The GP School encourages anyone who has concerns about anything regarding their training to raise them with their ES, Local faculty group representative or Programme Directors, all of whom will endeavor to support them and resolve things quickly. It's our aim to ensure every trainee has the best possible experience, and completes their training feeling confident and ready for their future career.

The GMC expect that **all** doctors in training will complete the survey as a professional responsibility. Failure to complete may have consequences on your progression in training. So please make time for this highly influential survey.

### **HEE KSS GP School 'Veterans' Health' conference**

Please see details in 'Conference/event/courses' section below

### **ST3 Study leave claim form**

ST3s should use the new study leave claim form available to download from this page from 1<sup>st</sup> April 2017:

<http://kssdeanery.ac.uk/general-practice/resources-gp-trainees/forms-guidance-handbooks-amp-policies>

Forms must be completed in full and signed before sending to Georgina, as detailed on the form.

### **Guidance for organizing Less than full time rotas in General Practice**

Very helpful guidance for any trainee organizing less than full time training, particularly regarding appropriate rotas has been developed by the GPSTR committee, supported by the GP Specialty Training Committee, and can be found here:

<http://kssdeanery.ac.uk/general-practice/resources-gp-trainees/less-full-time>

Special thanks to GP ST3 Catherine Targett for developing this really helpful guide.

### **Moving on in General Practice / Life after VTS event**

All GP trainees completing their training in August 2017 are cordially invited to a joint event between HEE KSS GP School and the RCGP South East Thames faculty. A series of workshops and presentations will be offered, helping trainees prepare for their future as independent GPs.

Keynote speakers will include:

Dr Terry Kemple, President of the RGCP

Dr Richard Vautrey, Deputy Chair of BMA GP committee  
Prof Hilary Diack, Head of Primary & Community Care Education, HEE KSS

Date: **Wednesday 19<sup>th</sup> July 2017**

Venue: Senate House, University of London, Malet St, Bloomsbury, London WC1E 7HU (next to HEE KSS Stewart House)

Time: 09.30 – 16.30

To register your place for this day, please visit: <http://kssdeanery.ac.uk/gp-trainees-resources/gpst3-graduation>

### **KSS Trainee Awards 2017**

At the Moving on in GP / Life after VTS event we will also be presenting a number of Educational Awards to educators who have made a significant contribution to GP training across KSS on this occasion, as well as awards for trainees:

Awards will be presented for the following categories:

#### **Category 1 –Service Improvement through Audit Activity (1000 words)**

#### **Category 2 – Improvement of Patient Care through Educational Activity (500 words)**

- Examples include the: training and supervision of other GP trainees or Paramedic Practitioners Students

#### **Category 3 – Patient Safety Award (500 words)**

- Examples might include:
  - Improving Infection Control
  - Collaborative working with other professionals for example with community pharmacists to improve patient care through safe prescribing
  - Improvement brought about as a result of a Significant Event Analysis

#### **Category 4 Quality Improvement Project (1000 words)**

- Examples include:
  - development of new services or pathways
  - CCG-based work
  - Should lead to improvement beyond traditional practice boundaries

**Section 2: The HEE KSS Head of Primary & Community Care Education will present two additional awards to the GPST3 trainees who will be graduating and receive their CCT by 2<sup>nd</sup> August 2017:**

#### **Category 5 (one prize) - The highest AKT score (at first sitting)**

- Supported with comprehensive e-Portfolio evidence

#### **Category 6 (one prize) – The highest CSA score (at first sitting)**

- Supported with comprehensive e-Portfolio evidence

Please consider whether you might be able to submit something for these awards. Full details are available here: <http://kssdeanery.ac.uk/gp-trainees-resources/gpst3-graduation>

### **Section B – Information for Faculty (Programme Directors / GP Trainers / Clinical Supervisors)**

#### **STC Dates and Trainee Committee**

Dates for future STC meetings:

20/07/2017	STC	Room 8&9 Stewart House	/ <b>Room 17 for Trainee Committee</b>
19/10/2017	STC	Room 8&9 Stewart House	/ <b>Room 24 for Trainee Committee</b>
18/01/2018	STC	Room 8&9 Stewart House	/ <b>Room 24 for Trainee Committee</b>

## HEE London and South East (HEE LaSE)

Please remember to use the following contact details:

<b>For GP training queries (including ARCP and programme issues):</b>	<a href="mailto:gpsouth.lase@hee.nhs.uk">gpsouth.lase@hee.nhs.uk</a>
<b>For GP recruitment issues:</b>	<a href="mailto:medicalrecruitment.lase@hee.nhs.uk">medicalrecruitment.lase@hee.nhs.uk</a>
<b>For GP educator accreditation issues:</b>	<a href="mailto:gpquality.lase@hee.nhs.uk">gpquality.lase@hee.nhs.uk</a>
<b>For GP educator pathway issues:</b>	<a href="mailto:gpeducatorpathway@kss.hee.nhs.uk">gpeducatorpathway@kss.hee.nhs.uk</a>

It is very helpful if you can identify your patch or programme in the subject of any contact with the various teams, please.

**We appreciate your patience and support at this time of transition. If you have any problems receiving responses from these addresses, please contact the Head of School:**  
[christopher.warwick@hee.nhs.uk](mailto:christopher.warwick@hee.nhs.uk)

## Primary Care Clinical Fellowship / MSc in Health & Wellbeing at CCCU

In collaboration with Health Education England School of General Practice, Canterbury Christ Church University have launched a Primary Care Fellowship in General Practice to enable a post CCT GP (registered as an independent practitioner on the National Performers List) to develop a special interest in education and research related to the education and training of the GP and primary care workforce. Recently qualified former trainees, or those due to complete in August may be interested in this great opportunity.

For much more information, and application forms, please visit: <http://kssdeanery.ac.uk/post-cct-fellowships>

## Remedial extension policy update

HEE KSS GP School has updated their policy for remedial extensions. In future, extensions offered will be at 100% whole time equivalent, in line with national policy. Trainees wishing to work less than full time (LTFT) will still be able to apply for this, in line with standard procedure. The policy can be found on the link below:

[http://kssdeanery.ac.uk/sites/kssdeanery/files/KSS%20GP%20Remedial%20Extensions%20Policy%20\(Mar%202017\).docx](http://kssdeanery.ac.uk/sites/kssdeanery/files/KSS%20GP%20Remedial%20Extensions%20Policy%20(Mar%202017).docx)

## Trainer Grant claim form

From 1<sup>st</sup> April 2017 Trainers and practice managers should use the new claim form for claiming the trainer grant for any trainee placements, which can be found here:

[http://kssdeanery.ac.uk/sites/kssdeanery/files/ASK518%20-%20SEAT%20Trainers%20Grant\\_1.docx](http://kssdeanery.ac.uk/sites/kssdeanery/files/ASK518%20-%20SEAT%20Trainers%20Grant_1.docx)

## MRCGP CSA For Trainers Course

**The next iteration of this popular course will take place on 22 July 2017, at the RCGP headquarters, 30 Euston Square, London.**

This popular one day course is specifically designed for Trainers to help you to help your registrars get through the MRCGP. You will gain an understanding of the CSA and meet some of the examiners.

The day covers: CSA Introduction; what it involves, helping your registrar prepare, a mock circuit; small

groups to observe 2 'dummy' cases in rotation. Facilitated discussion follows; What content your registrar needs to know content including critical reading & essential stats and more.

The course aims to answer the following frequently asked questions:

- What will my registrars go through on the day?
- What does the new assessment centre look like?
- What are the examiners really looking for?
- What should I be doing to best prepare my trainee?
- Who is likely to struggle with the exam, and how can they be helped?
- The course will be interactive with plenty of opportunity for discussion, and question and answer sessions. Active participation is encouraged!

Click on the link below to book your place **NOW** while places are still available:

<http://www.rcgp.org.uk/learning/business-development/mrcgp-for-trainers/mrcgp-for-trainers-22-july-2017.aspx>

### Programme Director Appointments / Vacancies

#### **New Appointments**

<b>Medway</b>	<b>2 sessions</b>	<b>Katie Stone – wef 3.4.17</b>
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#### **Section C – General Information**

#### **Motor Neurone Disease (MND) educational resource**

*As you may know MND is a relatively rare, progressive and ultimately terminal neurological condition. I would very much like to see if I could come to some GP VTS training events/local courses to talk about MND. I offer FREE training.*

*I am medically qualified myself and so can give a good standard presentation regarding 'Red Flag's' and when to think of MND, who to refer to, how to manage MND if someone is diagnosed in your practice, use of the multidisciplinary team, the new 2016 NICE Guidelines (NG42)*

#### ***Cathy Finnis***

*Regional Care Development Adviser for Kent & East Sussex*

*Motor Neurone Disease Association*

*Mobile: 07768197601*

*[cathy.finnis@mndassociation.org](mailto:cathy.finnis@mndassociation.org)*

*[www.mndassociation.org](http://www.mndassociation.org)*

#### **MA Medical Humanities**

University of Kent and offering an MA course in Medical Humanities, which may be of interest. Please see the attached flyer:



MA Med  
Humanities.pdf

#### **Post CCT bursary within East Sussex**

East Sussex Better Together, covering the area of two CCGs (of Eastbourne, Hastings and Seaford CCG and Hastings and Rother CCG) are offering 5 bursaries per CCG for the remainder of 2016/17 and 10 bursaries per CCG for the period 2017/18. The purpose of the bursary is to enable you to develop more skills in an area of your choice as long as you continue to work within the two CCGs' areas, which make up East Sussex Better Together. This could be as a locum or in Out of Hours as well as in a salaried position or on a partnership basis. You need to have qualified

as a GP since 1<sup>st</sup> January 2015 or be due to qualify before August 2017. If you are interested in further details of this scheme, please contact *Laurence Brice Primary Care Co-Commissioning Manager* [Laurence.brice@nhs.net](mailto:Laurence.brice@nhs.net) as soon as possible.

### **ReSPECT (Recommended Summary Plan for Emergency Care and Treatment) programme**

Readers may be interested to learn about this toolkit and process, which is being used ever-more widely across the NHS. For more information visit: [the ReSPECT toolkit and process](#)

### **AMR (Antimicrobial resistance) programme**

HEE's AMR programme offers information and guidance to combat AMR. Please see this recent update for more:



AMR Programme  
update March 2017.

### **PATIENT FEEDBACK IN REVALIDATION WORKSHOPS: 3 May 2017, 31 May 2017 and 28 June 2017 London**

Anyone interested in how patient feedback can best be obtained and used for revalidation purposes should read more here:



Invitation to attend  
Patient Feedback in

### **Are you looking for a career as a GP in one of the most beautiful areas of the country?**

If you answered yes, come and meet our forward-thinking team in Thanet. We are holding an open day on Saturday 13th May at The Yarrow Hotel Broadstairs from 10am – 5pm. We have an informative and fun day planned and you will see the views of the Isle's beautiful coastal towns on an open top bus. For more details please see the flyer attached.

To reserve your place please book via: [www.surveymonkey.co.uk/r/R3F9YGD](http://www.surveymonkey.co.uk/r/R3F9YGD)

If you would like further information, please contact: [thanet.ccg@nhs.net](mailto:thanet.ccg@nhs.net)

We really look forward to welcoming you to Thanet!

### **Section D - Conference/events/courses**

#### **Veterans Health**

Trainees are once again invited to attend the Veterans Health Conferences at either Hilton Hotel, Maidstone (24th May 2017) or The Charis Centre, Crawley (1st June 2017). To book your place, click here: <http://kssdeanery.ac.uk/events/general-practice>

#### **Practical Allergy in Primary Care study day**

Kings College London Allergy Academy are offering a study day for primary care on Tuesday 25th April 2017. For more information visit: <http://www.allergyacademy.org/course/practical-allergy-primary-care-2017>

## **KAPCU MSoP seminar and PC event**

KEPCU are hosting further educational events likely to be of interest to GPs/trainees. For more details, please follow the links:

Medication problems in older people. Wed 7th June 2017: <https://www.eventbrite.co.uk/e/medication-problems-in-older-people-tickets-33075335218>

Primary Care and Mental Health: Developing a synergy Tuesday 13th June 2017:  
<https://www.eventbrite.co.uk/e/primary-care-and-mental-health-developing-a-synergy-tickets-33388836910>

### **DATES FOR YOUR DIARY:**

**For further details and to book on all these events and more, please access our website:**  
<http://kssdeanery.ac.uk/events/general-practice>

<b>Event</b>	<b>Date</b>	<b>Venue</b>
Sussex Practice Managers Meeting (am)	25 <sup>th</sup> May 2017	The Charis Centre, Crawley
Surrey Educator Event	7 <sup>th</sup> June 2017	The Charis Centre, Crawley
Sussex Educator Event	29 June 2017	The Charis Centre, Crawley
KSS PD Conference	13 September 2017	The Charis Centre, Crawley
Sussex Trainers Day	26 September 2017	The Charis Centre, Crawley
Kent Educator Event	15 November 2017	Holiday Inn, Sittingbourne (The Coniston Hotel)

### **GP Specialty Training e-Bulletin**

Our aim is to meet your need regarding the sharing of information from HEE. We welcome your input and feedback. Please send any comments regarding this Bulletin, or suggestions for inclusion to Sue Smith [sue.smith@hee.nhs.uk](mailto:sue.smith@hee.nhs.uk) : Tel: 01293 227137

Sent on behalf of:

Health Education England, working across Kent, Surrey & Sussex (HEE KSS), Department of Postgraduate GP Education

Please note that the publicising of courses and events in this bulletin does not imply endorsement by the Primary Care Department of HEE KSS